



www.battlefieldcounselingcenters.com | 10432 Balls Ford Rd., Suite 300, Manassas, VA 20109 | (703) 629-9116

To best provide services for you and to be in compliance with our insurance contracts, **Battlefield Counseling Centers** recognizes the following client payment agreements:

- A credit/debit card is required on file to secure payment for services
- Copayment/Coinsurance and self-pay client fees are due at the time of service/at the beginning of each session.
- Our office accepts check or credit/debit cards only. For your convince payments not made at the time of service will be charged to your credit/debit card on file.
- Missed Appointment/Late Cancellation Fees will be charged to your credit card on file in accordance with the Cancellation and Missed Appointment Policy found in your Financial Policy statement.

Credit Card Information

Visa

MasterCard

Discover

Card Holder First Name

Card Holder Last Name

Credit Card Number

Expiration Date

CVV (3 Digit)

Card Holder Billing Address

City/State

Zip Code

Email Address

Telephone Number

SIGNATURE

DATE

PLEASE PRINT YOUR NAME

Client Name if different from cardholder
(i.e. spouse, or child, legal representative etc.:)

I have read and understand the above information regarding my payment agreement with Battlefield Counseling Centers. I approve the use of my credit card on file for my: copays, self-pay fees, coinsurance, insurance deductibles, missed appointments, or late cancellations fees (if not otherwise paid by check or other credit means at the time of service). These charges will be reflected on your credit card or banking statement and you will receive a receipt for all transactions. I further understand that it is my responsibility to provide all updated card information to the Center in the event of a change in card status. In support of peace, simplicity and convenience for all we will work together with you to minimize and eliminate account balance as you stay current on all payments. Thank You!! Please email this form to info@battlefieldcounselingcenters.com.